



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

District Executive Council

Charge: <https://intranet.gcccd.edu/dec/charge-and-composition.html>

MEETING NOTES

November 13, 2023 – 1:00–2:00 PM
Cuyamaca College, Student Center Room I-209

Council Members

Name	Title	Attendance
Lynn Neault	Chair: Chancellor	<input checked="" type="checkbox"/>
Sahar Abushaban	Vice Chancellor Business Services	<input checked="" type="checkbox"/>
Linda Beam	Interim Vice Chancellor Human Resources	<input checked="" type="checkbox"/>
Barbara Gallego	Interim Associate Vice Chancellor Educational Support Services	<input checked="" type="checkbox"/>
Denise Whisenhunt	Grossmont College President	<input checked="" type="checkbox"/>
Jessica Robinson	Cuyamaca College President	<input checked="" type="checkbox"/>
Cesar D. Nuñez	Grossmont College ASGC President	<input type="checkbox"/>
Manny Lopez	Cuyamaca College ASGCC President	<input type="checkbox"/>
Jim Mahler	American Federation of Teachers (AFT) Guild, Local 1931 Rep	<input checked="" type="checkbox"/>
Colleen Parsons	California School Employees Association (Chapter 707) Rep	<input type="checkbox"/>
Kevin Brown (for Wayne Branker)	Administrators Association Rep	<input checked="" type="checkbox"/>
Craig Leedham	Confidential Administrators Rep	<input checked="" type="checkbox"/>
Rosie Ibarra	Confidential Employees Rep	<input checked="" type="checkbox"/>
Pearl Lopez	Grossmont College Academic Senate President	<input checked="" type="checkbox"/>
Manuel Mancillas-Gomez	Cuyamaca College Academic Senate President	<input checked="" type="checkbox"/>
Michele Martens	Grossmont College Classified Senate President	<input checked="" type="checkbox"/>
Katie Cabral (for Stephanie Rodriguez)	Cuyamaca College Classified Senate Interim President	<input checked="" type="checkbox"/>
Guests:		
Kerry Kilber Rebman	Associate Vice Chancellor Technology	<input checked="" type="checkbox"/>
Meeting Recorder:		
Mike Williamson	Executive Assistant	<input checked="" type="checkbox"/>



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Agenda Item	Documents
A. Tuesday, November 14, 2023, Governing Board Meeting Docket	The 11/14/23 Board agenda was reviewed, including the following discussion: <ul style="list-style-type: none">• Item 14.1 Personnel Actions – Katie noted that the salary amounts are no longer reflected on the PAR.• Linda B. explained that this was done in order to streamline the PAR and reduce confusion and errors.• Rosie noted that the salary amounts have been on the PAR for at least 15 years, and suggested announcing their removal at the Board meeting.• Katie feels the salary information might be useful for the board members.
B. Governance Council Updates (Standing Item) <ul style="list-style-type: none">• Draft 2024 DEC Meeting Schedule	The Draft 2024 DEC Meeting Schedule was shared with the group and printed copies made available.
<ul style="list-style-type: none">• District Strategic Planning & Budget Council	Sahar had nothing to report this month.
<ul style="list-style-type: none">• Districtwide Public Safety and Emergency Preparedness Council	Sahar had nothing to report this month, as the Council is currently on hiatus pending the IEPI review of governance.
<ul style="list-style-type: none">• Human Resources Advisory Council	Linda Beam reported that HARC met on 10/25/23 and discussed the following: <ul style="list-style-type: none">• BP/AP 7600 Public Safety Department regarding CAPS and policing needs to be updated. HR will work with Nicole Conklin on this update.• The Chancellor noted that there is a requirement to have a specific policing policy in place. The District needs to show progress is being made. A report and presentation was done in this regard, but a policy was never formalized. Sahar, Nicole and Linda will collaborate on this effort.• The Chancellor noted the District also needs a board policy on approaching undocumented students on campus.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Agenda Item	Documents
	<ul style="list-style-type: none">• The EEO Plan was discussed. A draft was distributed on 10/11/23. There are concerns regarding the demographics being used in the plan in that the statistics for Middle Eastern are being included in the Caucasian figures for the census, but not the District data.• The Equity in Employment Task Force was discussed and the status of the new PEs in light of the Personnel Commission (PC).• The PC rules and regulations (R&Rs) were presented for a first reading on 10/17. The rules will have a significant impact on classified recruitment.• The PC will do all recruiting and screening for classified employees, and the top three ranks will be passed to the hiring manager to choose from. The District's first-level interviews are being replaced by PC processes.• A consultant has been brought in from Santa Monica City College to help with the implementation of the merit system.• There will be information sessions at both colleges, as well as at DEC.• Transition to the PC will most likely take place after the first of the year.• The Chancellor noted that all current substitute assignments will be limited to three months in anticipation of the implementation of the PC rules.• After November, all classified recruitments will be held in abeyance so the PC can take over classified recruitment.• HRAC does not advise the PC; they are a separate entity.• Improvements using more automation need to be made to the evaluation notification process.• The HRAC charge is being updated to bifurcate HRAC from EEO Advisory Committee.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Agenda Item	Documents
<ul style="list-style-type: none">Student and Institutional Success Council	Barbara provided an update on SISC as follows: <ul style="list-style-type: none">Class deadlines have been updated and aligned in the system in compliance with state regulations.The next phase will be the communication piece, including visiting the senates with updates.
<ul style="list-style-type: none">Technology Planning & Policy Council<ul style="list-style-type: none">Draft GCCCD Technology Plan	Kerry Kilber Rebman provided an update on TPPC as follows: <ul style="list-style-type: none">The 2023-2029 Draft GCCCD Technology Plan and Guiding Principles was presented for a first read, and welcomed feedback.This item will be brought back at the next meeting for further discussion.Kerry and Barbara provided an update on technology projects.
<ul style="list-style-type: none">IEPI – Collegiality in Action	<ul style="list-style-type: none">The Chancellor thanked Kerry and Barbara for their leadership on this IEPI, and thanked all for participating in the IEPI learning session, noting that great feedback was received.The third and final PRT visit is coming up on 11/28/23.Dr. Helen Benjamin and Dr. Debbie DiThomas will be assisting with coaching the councils through the governance changes.
C. Camera Project Update (Sahar) <ul style="list-style-type: none">Cameras for Instructional Use Only	Sahar provided an update on the Cameras Project as follows: <ul style="list-style-type: none">Cameras for instructional use will be treated like all of the other cameras, and will be included in labor group MOUs.Notification of any new cameras, instructional or otherwise, will be required.
D. Board Policies and Administrative Procedures	<ul style="list-style-type: none">All BP/APs presented were approved to move forward to the December 12th Board agenda.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Agenda Item	Documents
<ul style="list-style-type: none">• FIRST READS<ul style="list-style-type: none">○ BP 1200 District and College Vision, Mission, and Value Statements<ul style="list-style-type: none">▪ Revised at the request of Cuyamaca College○ BP/AP 4100 Graduation Requirements for Degrees and Certificates<ul style="list-style-type: none">▪ CCLC Update 42 – to align with Title 5▪ Reviewed at SISC on 10/23/23○ BP/AP 4110 Honorary Degrees<ul style="list-style-type: none">▪ 6-year review▪ Reviewed at SISC on 10/23/23○ BP/AP 5035 Withholding of Student Records for Nonpayment of Financial Obligations<ul style="list-style-type: none">▪ CCLC Update 42 for BP and Updates 42 & 38 for AP▪ Reviewed at SISC on 10/23/23• SECOND READS<p><i>None</i></p>	

Next Meeting Date:

Monday, December 11, 2023 – 1:00-2:00 PM – Griffin Gate